

# Safety Drill Documentation

## 2023-2024 School Year

District: Goodrich Area Schools

Building: **Reid Elementary**

Principal/Administrator: **Kate Jordan**

### FIRE:

<b>Drill #1 of 5</b> (by Dec. 1)	Date: 9/12/2023	Time: 10:00 am	Conducted by: Deputy Comeau, Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Drill #2 of 5</b> (by Dec. 1)	Date: 10/18/2023	Time: 2:00 pm	Conducted by: Deputy Comeau, Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input checked="" type="checkbox"/> Outside of classroom			
<b>Drill #3 of 5</b> (by Dec. 1)	Date: 11/9/2023	Time: 10:00 am	Conducted by: Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Drill #4 of 5</b> (after Dec. 1)	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Drill #5 of 5</b> (after Dec. 1)	Date:	Time:	Conducted by:
Check, if applicable: <input checked="" type="checkbox"/> Recess <input checked="" type="checkbox"/> Lunch <input checked="" type="checkbox"/> Outside of classroom			
<b>Extra Drill</b>	Date: 1/29/2024	Time: 2:45 pm	Conducted by: Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input checked="" type="checkbox"/> Outside of classroom			
<b>Extra Drill</b>	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Extra Drill</b>	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			

### TORNADO:

<b>Drill #1 of 2</b> (at any time)	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input checked="" type="checkbox"/> Outside of classroom			
<b>Drill #2 of 2</b> (in March)	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Extra Drill</b>	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			

### LOCK DOWN OR SHELTER IN PLACE:

<b>Drill #1 of 3</b> (by Dec. 1)	Date: 9/8/2023	Time: 3:15 pm	Conducted by: Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input checked="" type="checkbox"/> Outside of classroom			
<b>Drill #2 of 3</b> (after Jan. 1)	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Drill #3 of 3</b> (at any time)	Date: 12/5/2023	Time: 2:00 pm	Conducted by: Kate Jordan & Staff
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			
<b>Extra Drill</b>	Date:	Time:	Conducted by:
Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom			

Principal or designee signature: \_\_\_\_\_ *Signature on File*

I verify that the listed drills were conducted on the noted dates and times.